

ACA 111 Library Assignment

Start at the Library main page (<http://www.pittcc.edu/academics/library>) to answer the following questions. **You may need to return to the Library main page after each question to find the correct link.**

1. Find and click the **HOURS** link. Answer “true” or “false” for the following statement: During the regular semester, a student can visit the Library in person until 9:30 p.m. on a Wednesday.
2. Find and click the link for **How Do I** in the left-hand navigation bar. Find and click the **LIBRARY CARD** link. As a PCC student, what do you need to have with you to get a library card at the 1st-floor Circulation Desk?
3. Find and click the link for **How Do I** in the left-hand navigation bar. Find and click the link for **RENEW** library materials. Name one way you can renew materials you have checked out without having to visit the Library in person.
4. Find and click the link for **Request Forms**. Answer “true” or “false” for the following statement: It is possible for someone not affiliated with PCC to schedule a research consultation session by using the online form provided.
5. Find and click the link for **Services** in the left-hand navigation bar. Under Circulation Services, click on the **Reserves** link. If your instructor places an item on reserve in the Library, where would you go to find it?
6. Find and click the link for **Services** in the left-hand navigation bar. Under Circulation Services, click on the **Interlibrary Loan** link. When using our interlibrary loan service to request a book from another library, how long should you allow for the item to be delivered to the PCC Library?
7. Find and click the link for **Services** in the left-hand navigation bar. Under Equipment & Facilities, click on the **Computers & Equipment** link. According to the information on “acceptable use,” what is the primary purpose of the computers in the Library?
8. Find and click the link for **Services** in the left-hand navigation bar. Under Equipment & Facilities, click on the **Group Study Rooms** link. Answer “true” or “false” for the following statement: A student may reserve a group study room by calling the day before it is needed.
9. Find and click the **About the Library** link, then click the link for **Patron Behavior Policy**. According to this policy, is there anywhere you are allowed to make or receive a cell phone call while in the Library? If so, list the place(s).
10. Find and click the **About the Library** link, then the link for **Collections**. What types of materials are found in the reference collection?
11. Find and click the link for **CONTACT US**. What number should you call for reference assistance?
12. Look at the Library main page to answer the following: What would you use to search for books and other materials found in the Library?
13. Look at the Library main page to answer the following: What would you use to search for journal articles?
14. Find and click the link for **Online Databases**. When would you need to use passwords to access the online databases?
15. Find and click the **Ask Us!** link. List three ways you can get help from a librarian if you do not want to go to the Library in person.