

MARY JANE SMITH, RN
26-J Oakmont Square Apartments
Greenville, NC 27858
(252) 355-5555
MJSRN@aol.com

SUMMARY OF QUALIFICATIONS

- Highly motivated professional with over 5 years nursing assistant experience.
- Successful nursing education completion of three semesters.
- Possess skills and competencies to make a positive contribution in healthcare and work effectively at all levels with clients, staff, and management.
- Enthusiastic team member with excellent communication skills.
- NC Nursing Assistant certification.
- Computer Skills: MS Word, Excel, Power Point and Internet Search.

EDUCATION

Pitt Community College, Greenville, North Carolina
Associate Degree Nursing.
Expected Date of Graduation May 2006

Martin Community College, Williamston, NC
Completion of NA I and NA II, 1995

ACHIEVEMENTS

Dean's List – All Semesters (GPA 3.9)
Academic Excellence Award, 2005
Phi Theta Kappa, charter member 2005

WORK EXPERIENCE

University Health System, Greenville, NC
Certified Nurse Assistant II, 1999-Present
Surgical Intermediate Unit. Skills include vital signs, wound care, G-tube maintenance, and catheter care.

Britthaven of Ayden, Ayden, NC
Nursing Assistant, 1995-1999

COMMUNITY SERVICE

- Health Fair 2005: Breast and Prostate Cancer Awareness Booth
- Volunteer – Girl Scout Leader for 15-20 children

REFERENCES

Pitt Community College, PO Drawer 7007, Greenville NC, 27835-7007
Attn: Career Services