

MARY JANE SMITH, RN
26-J Oakmont Square Apartments
Greenville, NC 27858
(252) 355-5555
MJSRN@aol.com

SUMMARY OF QUALIFICATIONS

- Highly motivated professional with over 5 years nursing assistant experience.
- Successful nursing education completion of three semesters.
- Possess skills and competencies to make a positive contribution in healthcare and work effectively at all levels with clients, staff, and management.
- Enthusiastic team member with excellent communication skills.
- NC Nursing Assistant certification.
- Computer Skills: MS Word, Excel, Power Point and Internet Search.

EDUCATION

Pitt Community College, Greenville, North Carolina
Associate Degree Nursing.
Expected Date of Graduation May 2006

Martin Community College, Williamston, NC
Completion of NA I and NA II, 1995

ACHIEVEMENTS

Dean's List all semesters (GPA 3.9)
Academic Excellence Award, 2005
Phi Theta Kappa, charter member 2005

WORK EXPERIENCE

University Health System, Greenville, NC
Certified Nurse Assistant II, 1999-Present
Surgical Intermediate Unit. Skills include vital signs, wound care, G-tube maintenance, and catheter care.

Britthaven of Ayden, Ayden, NC
Nursing Assistant, 1995-1999

COMMUNITY SERVICE

- Health Fair 2005: Breast and Prostate Cancer Awareness Booth
- Volunteer – Girl Scout Leader for 15-20 children

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REFERENCES

Carol Douglas
Nursing Faculty
Pitt Community College ADN Program

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