

**KELLY P. JONES**  
1325 Reedy Branch Road  
Winterville, NC 28590  
(252)756-1234  
[kjones@hotmail.com](mailto:kjones@hotmail.com)

**EDUCATION:**

Pitt Community College, Greenville, NC  
Currently enrolled in AAS, Criminal Justice Technology  
Projected to graduate May, 2006

DH Conley High School, Greenville, NC  
Diploma, June 2002

Courses of Interest  
Constitutional Law  
Court Procedure and Evidence  
Criminalistics

**ACCOMPLISHMENTS:**

- Vice President of the Student Government Association (PCC), 2004-2005
- Member, Phi Theta Kappa, 2005
- Rotary Club Scholar Fall 2002
- Community Service: American Red Cross, Habitat for Humanity, Boys and Girls Club of Pitt County, Ronald McDonald House of Pitt County

**WORK EXPERIENCE:**

Pitt County Department of Corrections, Greenville, NC  
Corrections Officer Intern, 2004-Present  
Supervise inmates in daily living routines. Assist with prisoner escort, facilities search, and work detail supervision. Conduct mail and visitor screening, electronic surveillance monitoring, and counseling. Draft written reports.

Food Lion, Greenville, NC  
General Cashier/Customer Service, 2001-2004  
Trained employees on cash register operations, blocking product, and other general duties. Performed customer service duties such as refunds, voids, vendor check in, and payment of bad checks. Sent orders for grocery, deli, produce and market departments. Received several Outstanding Performance Awards for achievements in the areas of customer service, cash control, and loss prevention.

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**REFERENCES:**

Mr. John Martin  
Pitt Community College  
P.O. Drawer 7007  
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(252) 493-2111

Mrs. Jane Smith  
Pitt Community College  
P.O. Drawer 7007  
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Mr. Mark Brown  
Food Lion  
125 Memorial Drive  
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